



## IRA Charitable Distribution Request

### Request from IRA Owner to IRA Administrator for a Qualified Charitable Distribution to Massachusetts Audubon Society, Inc.

*Download and complete this form. Then print, sign and mail it to your administrator or print, sign, scan and email it to your administrator and, save a copy for yourself.*

Date: \_\_\_\_\_

Dear Administrator/To Whom It May Concern:

Please accept this letter as my request to make a direct charitable distribution from my Individual Retirement Account # \_\_\_\_\_ to Mass Audubon, Inc. (Tax ID#04-2104702).

Please issue a check in the amount of: \$\_\_\_\_\_ (*not to exceed \$111,000.00 in 2026*), payable to:

Massachusetts Audubon Society, Inc.  
208 South Great Road  
Lincoln, MA 01773

In the memo line or in accompanying information to Mass Audubon, please give my name and address as the donor of record: \_\_\_\_\_, and indicate that the check is for:

- Mass Audubon's general purposes
- Or, for \_\_\_\_\_ Sanctuary, Program or Project.

It is my intention to have this transfer qualify for the 2026 tax year. Thank you. If you have questions or need to contact me, I can be reached at:

Phone: \_\_\_\_\_.

Email: \_\_\_\_\_.

Sincerely,

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Printed Name