



Mass Audubon  
Ipswich River Nature Preschool  
Financial Aid Application

**Please read and fill out this form to apply for financial aid**

Thanks to fundraising efforts, Ipswich River Nature Preschool has a limited amount of financial aid available. It is our hope that as we grow as a school, this fund will continue to grow and assist families with the cost of preschool. Families must submit their application form by Feb 24, 2021. Please feel free to contact Karen First, the Preschool Director if you have questions about the enrollment and assistance process. Karen can be contacted during school hours at 978-237-0108 or email [kfirst@massaudubon.org](mailto:kfirst@massaudubon.org). Please do not email financial or personal information. Documentation can be mailed to the preschool.

Any family may apply for financial aid. We consider family size, income and other circumstances when we award financial aid. Mass Audubon cannot guarantee financial aid to any family. Financial Aid is available on a rolling basis whilst funds are available. Please also ask about a payment plan to spread out the cost of tuition to meet your family's needs.

Child's Name \_\_\_\_\_ Birth date \_\_\_\_\_  
Parent/Guardian's Name(s) \_\_\_\_\_ Relationship \_\_\_\_\_  
Address \_\_\_\_\_ Town \_\_\_\_\_ Zip \_\_\_\_\_  
Day Phone \_\_\_\_\_ Email \_\_\_\_\_

**Has your family received any Mass Audubon Financial Aid in previous years?** (List Mass Audubon financial aid your family received and which years.)

**Step 1: Family Income**

What was your family's gross income for the most recent complete calendar year? \$ \_\_\_\_\_

(Include any income from wages, salary, tips, interest & dividends, unemployment compensation, Social Security benefits, etc. – usually the amount reported in the Income section of a federal tax return.)

How many family members receive total support from this income? \_\_\_\_\_

**Step 2: Attach Income Verification (Required – your application cannot be processed without it!)**

Please **attach** a copy of the **first page** of your most recent federal income tax return. (Do not include schedules, worksheets, or state returns.) If a tax return is not available, you may include copies of W-2 forms, end-of-year pay stubs, or letters detailing Social Security benefits, unemployment compensation, child support, or other income. If your current income is **not** reflected on your documents, please explain in writing how your income has changed.

**You MUST remove all Social Security numbers, bank account numbers, and other protected information before sending your documents!**

*continued on reverse*

**Step 3: Family Contribution & Financial Aid Request**

Of the total tuition amount, \$ \_\_\_\_\_, our family can contribute \$\_\_\_\_\_.

(You must include a dollar amount for your family contribution. To provide assistance to as many children as possible, we ask families to contribute as large a portion as they can reasonably afford.)

My family requests a financial aid award of \$\_\_\_\_\_.

**Step 4: Additional Information Regarding Financial Need**

Please help us understand your family’s financial situation. Are there special circumstances you would like us to consider? You may include information regarding medical expenses, school or college expenses, childcare expenses (including other summer programs), eldercare expenses, child support payments, emergency expenses, unemployment, etc. Attach additional pages if necessary.

**Step 5: Anticipated Benefits of Attending a Mass Audubon Ipswich River Nature Preschool**

Please share with us how you hope your child will benefit from attending Mass Audubon Ipswich River Preschool. Attach additional pages if necessary.

**Signature Required:** I certify that, to the best of my knowledge, the information I have provided on this application is truthful, accurate, and complete. I understand that if the information I have provided is found to be untrue, my financial aid award may be revoked.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Please return completed Application Form and Income Verification Documents to our Administration Office at Ipswich River Nature Preschool, 346 Grapevine Rd, Wenham, MA 01984 FAO Karen First

**Please send your financial aid application materials by postal mail.** (For identity safety assurances, we cannot accept applications by fax or e-mail.)

**Office Use Only**

Date Received \_\_\_\_\_ Amount Awarded \$ \_\_\_\_\_

Date of Notification \_\_\_\_\_

Date of Acceptance \_\_\_\_\_ Family Contribution \$ \_\_\_\_\_

Final Payment Received \_\_\_\_\_