Commercial Photography Request Form

Photographer Name: ____________________________________________________________________________

Telephone Number: ____________________________ Email Address: ____________________________________

Address: ______________________________ City:__________________ State: _______ Zip Code:_______________

Requested Date of Shoot:  ___________________________ From:  ________AM/PM to __________ AM/PM

Requested Location(s):  ___________________________________________________________________________

Brief Description of Proposed Activity: _______________________________________________________________
_____________________________________________________________________________________________

Thank you for considering Mass Audubon as a location for your photography! Please note that commercial photography sessions are made by appointment only and are scheduled at least two weeks in advance. Please first contact the desired Sanctuary to determine if your proposed date and time is available. Black-out dates may apply during major special events and programs.

Appointment Rate: $ _________________

Room Rental Fee, if applicable: $ _________________

Total: $ _________________

After you have spoken with the Sanctuary to confirm availability and price, please complete this form and mail, along with a check payable to Mass Audubon, to the address for the Sanctuary, or call the Sanctuary to arrange a credit card payment. For your safety, fax and email credit card submissions are not accepted. Returned checks are subject to a $20 fee. Reservations are not confirmed until approved by the Sanctuary and payment is received.

Cancellations: A refund, minus $25.00 administrative fee, will be returned to Registrant if cancellations are made at least 24 hours in advance. Cancellations made with less than 24 hours-notice are non-refundable. If a photo shoot is cancelled due to inclement weather, an alternative date can be arranged at no additional cost.

Upon arrival, please check in with Sanctuary staff and let them know that you have scheduled a commercial photo shoot appointment. Receive your photographer’s lanyard or other form of identification and leave an id with sanctuary staff, which will be returned to you at check-out. Please wear your lanyard and keep it visible throughout your visit.

I have read and agree to adhere to the Mass Audubon photography rules at massaudubon.org while conducting my photo shoot.

__________________________________________  _________________________________
Signature of Photographer     Date

__________________________________________  _________________________________
Approved by Mass Audubon     Date