



**PANAMA RESERVATION FORM**

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**Participant #1 - Name (as it appears on Passport):** \_\_\_\_\_

Preferred Nickname: \_\_\_\_\_

**Participant #2 - Name (as it appears on Passport):** \_\_\_\_\_

Preferred Nickname: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

**E-mail:** \_\_\_\_\_

**ACCOMMODATIONS:** Number of beds: \_\_\_ 1 \_\_\_ 2

- \_\_\_ I request single accommodations where available. Singles are not guaranteed.
- \_\_\_ I would like to be assigned a roommate. If one is not available, I will pay the single supplement.
- \_\_\_ I have a roommate: \_\_\_\_\_

**DEPOSIT:**

\_\_\_ Please find my enclosed check for the deposit

\_\_\_ Please charge my credit card for the deposit:

**CREDIT CARD:**     VISA    MC    

**Card #** \_\_\_\_\_ **Exp.** \_\_\_\_\_

**Credit Card Validation Code (*In reverse italics on back of card*):** \_\_\_\_\_

SIGNATURE OF PARTICIPANT #1: \_\_\_\_\_

SIGNATURE OF PARTICIPANT #2: \_\_\_\_\_

## **TERMS & CONDITIONS**

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### **TRAVEL DOCUMENTS:**

A U.S. Passport valid through 3 months after the date of return is required. Those not citizens of the U.S. should contact the Panamanian Embassy for visa requirements.

### **RESERVATIONS, APPLICATIONS, AND DEPOSITS:**

Early reservations are required to insure your place on this trip. All reservations must be accompanied by a completed reservation form, and a minimum of **\$500 deposit**. In the case of questionable health, the operators reserve the right to require a physician's certification to affirm that you are capable of participating in all activities. You will receive a final invoice 90 days prior to departure with final payment due by 75 days prior to departure.

### **RATES:**

The itinerary and fares are accurate at the time of publication, July 2004, but are subject to change at any time prior to departure. It is our policy to only pass on the actual amount of any increases in airfares or land costs such as those increases due to the devaluation of the dollar. A price increase may be called for if the group falls below the minimum of 10. The maximum number of participants is approximately 16.

### **FLIGHTS:**

Travelers are responsible for arranging their own flights. We work with a local travel agent, The Travel Station, in Lincoln to book our tour leader's flights. They will have the most up-to-date information on the flight arrival and departure times that we recommend for our travelers (there is a \$30 charge for all bookings). Once your deposit and reservation form have been sent to us, we will send you flight and contact information. Please be aware that most tickets are non-refundable, therefore you should not book your flight arrangements until you have checked with us to be sure the tour has the minimum number of participants for the trip to go.

### **CANCELLATIONS AND REFUNDS:**

All cancellations must be done in writing and are effective upon receipt in the Massachusetts Audubon Travel Office. Cancellations received up to 91 days prior to departure will be refunded all money less a \$250 per person service fee. For cancellations between 90 and 61 days prior to departure, all deposits will not be refunded. There are no refunds for cancellations 60 days or less from departure. We strongly urge all travelers to purchase trip cancellation insurance. You will be sent information from the Massachusetts Audubon Society upon receipt of your deposit.

### **RESPONSIBILITIES AND CONDITIONS:**

The Massachusetts Audubon Society (the "Society") and/or its agents assume no responsibility or liability in connection with the service of any train, vessel, carriage, aircraft, motor or other vehicle or conveyance that may be used wholly or in part, in the performance of their duty to the passengers; neither will they be responsible for any act, error or omission, or for any injury (including death), loss, accident, delay or irregularity that may be occasioned by reason of any defect in any vehicle or conveyance, or through neglect or default of any company or persons engaged in conveying the passenger; or for any hotel proprietor, or for any other person, engaged in carrying out the purpose for which tickets or coupons are issued.

In the event that the tour operators deem it necessary or advisable for the comfort or well being of the passengers, or for any other reason whatsoever, to alter the itinerary or arrangements, such alterations shall be made without penalty to the tour operators. Additional expenses, if any, shall be borne by the passengers. The Society reserves the right to withdraw any or all tours offered should conditions warrant. The Society also reserves the right to decline to accept or retain any passenger as a member of the tour. In such instances the full, or an equitable, amount will be refunded to the passenger, but this amount shall not exceed the amount paid by the passenger. No refund shall be made for any passenger during operation of the tour.

The sole responsibility for any airline used in these tours is limited to that set out in the passenger contract evidenced by the ticket. Airlines and other carriers are not responsible for any act, omission or event during the time passengers are not on board their planes or conveyances. This restriction shall also apply to all other types of carriers, including car rental companies. The services of any IATA and ATC carrier may be used in connection with these tours. The Society shall not be held responsible for any penalties or charges made on special purchase or discount tickets that, due to schedule changes or cancellations, must be changed by the participants.